



OUAD00-0422-0004
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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0422-0004
MEMORANDUM
23 March 2022

For: **Regional Directors and BARMM Education Minister**
Schools Division Superintendents
SBFP Program Coordinators
School Heads
School Feeding Coordinators and Core Groups

Subject: **NUTRITIONAL ASSESSMENT OF SBFP BENEFICIARIES**

With the resumption of the delivery of health services, including nutritional assessment, in schools where face-to-face classes are already implemented (per OUA Memorandum No. **00-0322-0020**), schools implementing the School-Based Feeding Program are further instructed to submit to the Bureau of Learner Support Services-School Health Division (BLSS-SHD) reports on the **nutritional status of the beneficiaries of the program**¹:

1. Schools must accomplish and submit the following forms to their Schools Division Offices (SDOs) as per DO No. 31, s. 2021, "Operational Guidelines on the Implementation of the School-Based Feeding Program":
 - a. **SBFP Form 1** - Master List Beneficiaries for School-Based Feeding Program (SBFP);
 - b. **SBFP Form 2** - School-Based Feeding Program (SBFP) Summary of Beneficiaries and Start of Feeding; and
 - c. **SBFP Form 7A** – School SBFP Program Terminal Report.
2. The SDOs must validate the schools' reports and integrate them in the **SBFP Form 7B** – Division Program Terminal Report for submission to their Regional Offices (ROs) at the end of School Year 2021-2022 and the succeeding years.

¹ While SBFP-implementing schools are specifically directed to report the nutritional status of SBFP beneficiaries, they shall continue to take, record, and report through existing platforms (e.g., BEIS) the nutritional status of all enrolled learners.

Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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3. The ROs must submit a consolidated regional Program Terminal Report (**SBFP Form 7C**) to BLSS-SHD through e-mail at sbfp@deped.gov.ph two (2) months after the end of feeding.

Attached is the Excel file containing all the SBFP forms mentioned above.

For questions and concerns, please contact **Ms. Magdalene Portia T. Cariaga**, Senior Education Program Specialist, and **Ms. Mei-Ling V. Duhig**, Health Education and Promotion Officer III, through (02) 8632-9935 or email at sbfp@deped.gov.ph .

For compliance.



ALAIN DEL P. PASCUA
Undersecretary