



Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-1221-0072

MEMORANDUM

10 December 2021

To: **Regional Directors and BARMM Education Minister
Regional Course Managers**
(Massive Open Online Courses [MOOCs])
All Others Concerned

Subject: **SURVEY ON WASH IN SCHOOLS MOOCs-
COURSE MANAGEMENT AT THE REGIONAL LEVEL**

In line with the Office of the Undersecretary for Administration (OUA) Memorandum No. 00-0721-0010 released on 03 July 2021, the OUA through the Bureau of Learner Support Services-School Health Division (BLSS-SHD) congratulates all the participants who successfully completed the two self-paced MOOCs: Leading WASH in Schools (WinS) and Accelerating WinS.

Despite the challenges encountered in the implementation of the said courses across regions, the **Regional Course Management (RCM) teams** comprising of Regional WinS Coordinators, Human Resource (HR) and Information Technology (IT) Personnel, and Division WinS-School-Based Management (SBM) Coordinators were able to address concerns and ensure that their respective participants complied with all the requirements and accomplished their assigned tasks from September-November 2021.

In this regard, the OUA requests the RCM teams to **respond to the attached survey (Annex A) as a group** to recommend and identify opportunities for improvement that can be used for the expansion and/or advancement of MOOC implementation in the future. Kindly submit the accomplished survey forms not later than **17 December 2021** through email at wins.mooc@deped.gov.ph.

For queries regarding this Memorandum, please contact Dr. Maria Corazon C. Dumlao (Chief) and Mr. Vonerich B. Berba (Education Program Specialist II) of the BLSS-SHD through (+632) 8632 9935 and email at wins.mooc@deped.gov.ph.

For guidance and compliance.

ALAIN DEL B. PASCUA
Undersecretary



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[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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Annex A

WinS MOOC - Course Management at the Regional Level

Region:

Course Manager/s:

I. Experience as Course Manager/s

Please share with us your experiences in managing the course. This shall include the challenges encountered, solutions developed, good experiences and practices, and other things you experience as course manager/s.

Responsibilities	Accelerating WinS	Leading WinS
1. Recruitment of Learners a. Preparation of Memo and other related documents b. Assurance that all target participants (e.g. per Memo) are enrolled		
2. Course monitoring and management a. Monitoring of participants' progress in using platform data b. Addressing inquiries, if any		
3. Course Closure a. Preparation of course completers' master list b. Consolidation of course evaluation c. Preparation of evaluation result summary		

II. Inquiries of Participants

Kindly list inquiries the received from participants. We encourage you to document the inquiries to help us improve the courses in general.

Category of Inquiries	Accelerating WinS	Leading WinS
Technical (e.g., log-in, password, navigation of the platform and the course, etc.)		
Course content (e.g., clarity of concepts, how to complete tasks, etc.)		
Others		

III. Comments/Suggestions:
